



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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Water Conservation Commission

Marina Coast Water District

11 Reservation Road, Marina, California

Date: July 17, 2014
Time: 5:30 PM
Location: 11 Reservation Road, Marina

Commission Members

Dan Amadeo (Public Member) - Chair
Jim Felton (Public Member) – Vice Chair
Jan Shriner (MCWD Board Representative)
Dave Brown (Marina City Council)

JoAnn Cannon (Public Member)
Grace Silva-Santella (Public Member)
Carroll Meuse (Public Member)

Agenda

This meeting has been noticed according to the Brown Act rules. The Commission will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Introduction
2. Public Comments on any item not on the Agenda *Any person wishing to address the Commission on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Commission.*
3. Approve the June 5, 2014 Meeting Minutes
4. Receive an Update on the Status of MCWD's Budget Process (verbal report)
5. Receive an Update on the Status of MCWD's Prospective Engagement with CSUMB and Their Service Learning Programs (verbal report)
6. Receive an Update on the Status of Recent WCC Tasks Regarding the MPUSD MOU and the Water Conservation/Drought Editorial/Opinion Article (verbal report)
7. Receive an Update on the Status of Vice-Chair Jim Felton (verbal report)
8. Review Proposed and Suggested Agenda Items for the August 7, 2014 WCC Meeting
9. Participate in a Field-Trip to Review an Active Gray Water System (501 Wilkes Road, Monterey)
10. Adjournment - *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*
Next Meeting: Thursday, August 7, 2014 @ 5:30 p.m., 11 Reservation Road, Marina

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 3

Meeting Date: July 17, 2014

Submitted By: Brian True

Presented By: Brian True

Agenda Title: Approve the Draft Minutes for June 5, 2014

Detailed Description: The Commission is requested to consider approval of the attached draft minutes for June 5, 2014.

Attachment: Draft June 5, 2014 minutes

Draft Minutes
Water Conservation Commission
June 5, 2014

1. Call to Order:

The meeting was called to order at 5:31 p.m. Commission members Dan Amadeo, Jan Shriner, JoAnn Cannon, Carroll Meuse, and Grace Silva-Santella were present. David Brown and Jim Felton were absent. Brian True, Paul Lord, and Paula Riso were present from staff.

2. Public Comments on Any Item Not on the Agenda:

No comments were made.

3. Approve the May 1, 2014 Meeting Minutes:

Commissioner Cannon made a motion to approve the May 1, 2014 minutes. Commissioner Meuse seconded the motion. With a vote of 5-Ayes, 0-Noes, 0-Abstained, 2-Absent (Brown, Felton) the motion was passed.

4. Receive an Update on the Status of MCWD's Budget Process (verbal report):

Mr. True and Director Shriner gave a brief update on the latest proposed changes to the District budget and noted that it was scheduled to go before the Board for approval later this month.

5. Consider Recommending to the Board of Directors Their Approval of a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program:

Mr. Lord briefly explained that the background of the in-school water conservation education program and how the Memorandum of Understanding with MPUSD provides for the salary and benefits of one teacher to teach water conservation in 65 classes at 5 District schools.

Commissioner Cannon made a motion to recommend to the Board of Directors approval of the Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program. Commissioner Silva-Santella seconded the motion. With a vote of 4-Ayes, 0-Noes, 2-Absent (Brown, Felton) and 1-Abstention the motion was passed.

6. Consider Actions for Implementing Stage 1 of the Water Shortage Contingency Plan and Review a Draft "Editorial" Prepared by Commissioner Cannon and Chair Amadeo:

Chair Amadeo and Commissioner Cannon drafted a conservation editorial for the entire Commission to review and discuss. The Commission thoroughly reviewed the draft and offered several changes to wording, paragraph placement and grammar.

7. Consider Developing Outreach Opportunities Using Water Conservation – Developing an Activity/"Fun" Map of MCWD's Service Area:

Director Shriner explained that her ideas regarding an activity/fun map for the District's service area is mainly a community outreach but could contain conservation messages. Discussion followed regarding purchasing advertising spots on the Marina Chamber of Commerce map to spread conservation messages as well as public announcement spots on the radio. It was generally agreed that the activity/fun map should be a community outreach item.

8. Consider Having Commissioner Silva-Santella Coordinate a Field Tour of a Gray Water System for the July 2014 WCC Meeting:

Commissioner Silva-Santella was asked to coordinate a field tour of the gray water system located at the La Mesa housing tract.

9. Selection of an Alternate Date for the July 2014 WCC Meeting:

Commissioner Silva-Santella was informed that the most preferred date for the tour/WCC meeting would be July 10th, then July 9, July 8, July 17 or July 16th and to try to schedule a tour/meeting for one of those days.

10. Review Proposed and Suggested Agenda Items for the July 2014 WCC Meeting:

It was agreed to schedule pertinent items only and to reserve the rest of the meeting time for the tour.

11. Receive Update on Board/District Activities:

Director Shriner provided a brief update on recent MCWD activities and noted that the Vice President was now Director Lee.

12. Receive Comments from Commission Members:

No comments.

13. Adjournment:

The meeting was adjourned at 7:32 p.m.

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 8

Meeting Date: July 17, 2014

Submitted By: Brian True

Presented By: Brian True

Agenda Title: Review Proposed and Suggested Agenda Items for the August 7, 2014 Meeting and Future Dates

Detailed Description: The Commission is to review proposed agenda items for the August 7, 2014 meeting and may suggest new agenda items for future Water Conservation Commission meetings.

Staff-suggested agenda items for the August 7, 2014 Water Conservation Commission Meeting include the following:

- Ongoing consideration of implementing Stage 1 of the Water Shortage Contingency Plan
- Recommend to the Board that the WCC commence efforts to recommend changes to the Water Shortage Contingency Plan in order to dove-tail recommendations with the 2015 Urban Water
- Update on submission of WCC article regarding water conservation and the drought
- Recommend to the Board the selection of two candidates to serve on the Commission

Potential agenda items for the August 7, 2014 Commission meeting or future meetings include the following:

- Engage with local Land-Use Jurisdictions regarding gray water system permitting and requirements
- Engage with CSUMB regarding service learning/capstone programs in order to enhance water conservation outreach efforts
- Review BMPs; current water savings for achieving year-2020 per capita consumption goal
- Developing Improved Commodity Rates for Water Connections
- New Water Saving Devices and Technologies – Consider rebates for rainwater catchment and use for single lot/parcel projects
- Develop a Conservation program for new developments that desire to employ rainwater catchment features
- Water Supply Augmentation Projects – MCWD desal plant tour; recycled water use; gray water use
- Developing Water-budgets for Large Landscapes
- Address Temporary Landscapes and their source of water (hydrant metering, temp connections)
- Improve/expand the Landscape Incentive Program
- Compliance Inspections of New Developments
- Review State programs/mandates with which MCWD maintains compliance
- Review State mandated science curriculum for elementary school levels K – 3rd grade
- Update Landscape Standards and Forms
- Training Opportunities in conservation-related topics
- Our Water – Sources; Conveyance and distribution; Storage